

## 4.0 Family Portal Walkthrough

This section provides screenshots of the Family Portal interface and how it behaves for a user, with the provincial baseline Parent/Guardian security role assigned.

### 4.1 Pages

#### Page Directory

Portal users can add additional pages if applicable. Many schools will create a School page to communicate information to their internal school community.

#### Recent Activity

Displays a section for each student the user is attached to, and any attendance and grade activity related to those students. The hyperlink will take the user to the relevant screen.

#### To Do

Select which student's data is being viewed. The information displayed will be determined by an assignment's Visibility Type. The **Completed** box is only checked if the student has checked the equivalent box from the Student Portal.

#### Published Reports

Displays any published reports that the user has access to. Typically this is report cards for the students. Portal users are not able to generate their own reports on demand, and can only access Published Reports.

## 4.2 Family

The screenshot shows the 'Family' tab selected in the navigation bar. Below the navigation bar, there is a 'Students' section with a search bar and filters. A table lists active students:

Name	DOB	Grade	School > Name
Alzu, Larius	4/27/2001	11	Lakes School
Kakfwifrost, Nyamanet	7/1/1999	12	Lakes School

Displays a list of all Active Students the user is connected with. (**Contact has family portal access** selected) Standard MyEducation BC navigation applies. All information is Read-Only

The screenshot shows the 'Details' view for the student Kakfwifrost, Nyamanet. The details are organized into sections:

- Demographics:** Name (Kakfwifrost, Nyamanet), Pupil #, Personal Education Number, Gender (F), Date of birth (7/1/1999 Age 18).
- School > Name:** Lakes School.
- Year of graduation:** 2017.
- Grade level:** 12.
- Enrollment status:** Active No Primary.
- Homeroom:**
- Home phone:** 604-190-1672.
- Primary email:** xspibxmleisungpinq@twgctpmc uoi

It is important to note that **ALL** Alerts display for a student, with the same detail that is seen in the School or Staff view. Ensure district/school policy and professionalism has been followed for each alert.

### 4.3 Academics

The Academics Tab is where all the information from the gradebook is found.

Perrigo, Kezalahasher

Pages Family Academics Groups Calendar

Classes

Details Assignments Attendance

Options Reports Help Search on Term

Student Alzu, Larius

0 of 9 selected

Current Year Current Term

Description	Description	Course	Term	Teacher	Classrm	Term Performance	Abs	Tdy	Dsm
SOCIAL STUDIES 11	SOCIAL STUDIES 11	MSS-11---01	FY	Luciow, Goli	203		1	0	0
BA JOURNALISM 12	BA JOURNALISM 12	YCCT-2A---JOU-01	FY	Lao, Andreaghale	148		1	0	0
PHYSICS 11	PHYSICS 11	MPH-11---01	FY	Odgersstedman, Emmya	165	63.0 C	1	0	0
FRENCH 11	FRENCH 11	MFR-11---01	FY	Warringtonwright, Suzan	115	80.0 B	1	0	0
SOCIAL STUDIES 11	SOCIAL STUDIES 11	MSS-11---03	FY	Luciow, Goli	203		0	0	0
PRE-CALCULUS 11	PRE-CALCULUS 11	MPREC11---01	FY	Decaple, Junhwee	172		0	0	0
ACCOUNTING 11	ACCOUNTING 11	MAC-11---01	FY	Driz, Bibiaisha	114	96.0 A	0	0	0
ENGLISH 11	ENGLISH 11	MEN-11---03	FY	Warringtonwright, Suzan	115	88.0 A	1	0	0
LD LOCALLY DEVELOPED 9A	LD LOCALLY DEVELOPED 9A	XLDCA09---03	FY	Boothby, Bramwel	112		0	0	0

#### Student

Select which student to view.

#### Years & Terms

Choose to view Current Year or Previous Year information. The Term box populates based of available course Grade Terms

### 4.3.1 Details

Perrigo, Keziahasher

Pages Family Academics Groups Calendar

Classes :: Alzu, Larius - MEN--11----03 - ENGLISH 11

Details Options Reports Help

Assignments Attendance

Teacher Warringtonwright, Suzan Classroom 115

Attendance Summary						Average Summary		
Type	Q1	Q2	Q3	Q4	Year	Category	Weight	Cumulative average
Absent	0	0	1	0	1	All tasks, assignments, and projects	90.5%	
Tardy	0	0	0	0	0		Avg	90.0 A
Dismissed	0	0	0	0	0	In-class reading	4.8%	
							Avg	
						In-class silent reading	4.8%	
							Avg	50.0 C-
						Gradebook average	Posted	
						Posted grade		99
						Cumulative		88.0 A

Cancel

Shows a summary of Attendance and Grade averages. The average box can be controlled by a combination of School Setup and Teacher Gradebook preferences. Review the *School Setup*, *Traditional Gradebook* and *Using the Standards Based Gradebook* documents.

## 4.3.2 Assignments

**Perrigo, Kezalahasher**

Pages | Family | **Academics** | Groups | Calendar

Classes :: Alzu, Larius - MEN--11----03 - ENGLISH 11

Options | Reports | Help | Search on DateDue

Category: All | Grade Term: Q3

AssignmentName	DateAsgn	DateDue	Score	Assignment feedback
Reading List	5/25/2018	5/25/2018	Ungraded	
Macbeth -- Act 5 Quiz	5/14/2018	5/17/2018	Ungraded	
Act 4 Quiz	5/16/2018	5/16/2018	Ungraded	
Act 3 Assignment -- Article summary and response	4/18/2018	4/18/2018	Ungraded	
Act 3 Quiz	4/18/2018	4/18/2018	Ungraded	
Act 4 Assignment -- Apparitions	4/18/2018	4/18/2018	Ungraded	
Memoir -- Chosen on time	3/6/2018	4/11/2018	Ungraded	
Act 2 Assignment	4/3/2018	4/3/2018	Ungraded	
Act 2 Quiz	4/3/2018	4/3/2018	Ungraded	
Term 3 -- Silent Reading	2/15/2018	2/27/2018	50% 5.0 / 10.0 (5)	
Macbeth -- Act 1 Quiz	2/13/2018	2/26/2018	90% 18.0 / 20.0 (18)	Well done Larius

### Category & Grade Terms

These dropdown items filter the visible assignments, which defaults to the current Grade Term, and all Categories

### Assignments

Assignments with the Visibility set to *Public* or *Public No Grades* will display. Assignments with marks, and the visibility type set to *Public No Grades* will show as ungraded. Assignments set to *Private* will not display on this list. The hyperlink will display the assignment information as provided by the teacher.

### Assignment Feedback

Displays any comments the teacher has entered into the Assignment Feedback. These comments will appear if the assignment visibility type is set to either *Public* or *Public No Grades*.

### 4.3.3 Attendance

Displays a list of class based attendance for the section.

## 4.4 Groups

Displays any groups a student is a member of, including those created in a section by a teacher.

### 4.4.1 Details

Basic details on a group.

## 4.4.2 Events

**Perrigo, Kezalahasher**

Pages | Family | Academics | **Groups** | Calendar

**Groups :: Badminton**

Options | Reports | Help | Search on Date

0 of 1 selected

Date	Time	Summary	Location
3/21/2018		Badminton Tournament	School Gym

List of events for the group.

## 4.5 Calendar

**Perrigo, Kezalahasher**

Pages | Family | Academics | Groups | **Calendar**

Options | Reports | Help | My Resources

Day | Week | **Month**

Student: Alzu, Larius

Previous | March, 2018 | Next | This Month

Sun	Mon	Tue	Wed	Thu	Fri	Sat
25 Term 3 - Silent	26 Term 3 - Silent	27 Term 3 - Silent	28	1	2	3
4	5	6 Autobiography/Memoir Memoir - Chosen on	7 Autobiography/Memoir Memoir - Chosen on	8 Autobiography/Memoir Memoir - Chosen on	9 Quiz 1 Autobiography/Memoir Memoir - Chosen on	10 Autobiography/Memoir Memoir - Chosen on
11 Autobiography/Memoir Memoir - Chosen on	12 Autobiography/Memoir Memoir - Chosen on	13 Autobiography/Memoir Memoir - Chosen on	14 Autobiography/Memoir Memoir - Chosen on	15 Autobiography/Memoir Memoir - Chosen on	16 Unit 1 Test Autobiography/Memoir Memoir - Chosen on	17 Autobiography/Memoir Memoir - Chosen on
18 Autobiography/Memoir Memoir - Chosen on	19 Autobiography/Memoir Memoir - Chosen on	20 Autobiography/Memoir Memoir - Chosen on	21 Badminton Tournament Autobiography/Memoir Memoir - Chosen on	22 Autobiography/Memoir Memoir - Chosen on	23 Autobiography/Memoir Memoir - Chosen on	24 Autobiography/Memoir Memoir - Chosen on
25 Autobiography/Memoir Memoir - Chosen on	26 Autobiography/Memoir Memoir - Chosen on	27 Autobiography/Memoir Memoir - Chosen on	28 Autobiography/Memoir Memoir - Chosen on	29 Autobiography/Memoir Memoir - Chosen on	30 Autobiography/Memoir Memoir - Chosen on	31 Autobiography/Memoir Memoir - Chosen on

Displays a calendar showing all *Public* or *Public no Grade* assignments, and any events the student is involved in. The dimmed assignments display from the assigned date until the due date. The bright assignments appear on the due date.